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**IN-HOUSE COUNSEL  
1 YEAR FIXED TERM CONTRACT – PART TIME  
JOB SPECIFICATION**

We're seeking a skilled In-House Counsel to provide expert legal guidance on corporate matters, contract negotiations, and regulatory compliance. This role is ideal for a legal professional who thrives in a dynamic environment and is eager to contribute to strategic decision-making.

**Role and reporting**

You will be reporting to the Managing Partner.

**Purpose of the role**

Responsible for advising the Firm on a range of risk and compliance, regulatory and legal issues which affect it as a business. Providing support across the Firm including to case teams as well as the Firm's management and operations teams.

**The firm**

Hausfeld is an award-winning law firm bringing a visionary approach to resolving disputes in competition, commercial, tech, environmental, consumer and human rights law. We have offices across the US and Europe. We pioneered legal actions for damages in Europe and innovate by pushing further. We bring high profile cases which redefine the legal landscape. Since 2015, we have grown a commercial and financial services practice which has enjoyed an extremely high rate of success in the last five years. Our antitrust team has won many awards for the claims they brought, and so has our environmental team for their climate change cases.

For more information, visit [hausfeld.com](https://hausfeld.com).

**Diversity**

We are a gender diverse firm with over 47% female lawyers and 35% female partners and have an excellent track record of promoting women worldwide. This compares favourably to worldwide industry averages. In addition, 54% of the Global Management Group is made up of women, including three female managing partners. Hausfeld won 'DEI Outstanding Firm' at the Chambers Europe Awards 2024.

**Working duties / responsibilities**

- Providing accurate, relevant and timely advice on a variety of legal and compliance topics that relate to the Firm and its business or services, including data protection, client confidentiality and privilege, client and matter management, costs and funding and engagement and fee structures.
- Drafting, reviewing and negotiating contracts on behalf of the Firm.
- Working closely with the Firm's Knowledge, Management and Operations teams to review, design and maintain appropriate company precedents, practice notes, policies and procedures.
- Communicating with third-party bodies such as external counsel and the Firm's insurers and coordinating the Firm's annual PII and bulk practising certificate renewal applications.

- Staying up to date with changes to laws, rules and regulations that directly affect the Firm and conducting legal research and analysis.
- Supporting the Firm's conflicts and compliance team in relation to client onboarding procedures and file reviews.
- Providing ad hoc support to individual case teams in relation to legal, regulatory and compliance issues arising on client matters.

#### **The ideal candidate / Essential attributes**

- Proven working knowledge of contract, competition and data protection law and litigation procedure.
- Ability to identify, assess, and manage legal, regulatory and compliance risks affecting the business, critically evaluate a wide range of issues and provide sound legal advice.
- Strong legal drafting skills and written and verbal communication skills.
- A supportive and collaborative team player, able to build effective relationships and communicate clearly across departments and levels of seniority.
- Strong organisational skills and ability to manage competing deadlines and priorities effectively.

#### **Beneficial attributes**

- Experience in competition litigation or dispute resolution work at Associate level or above
- Experience working with litigation funders and ATE insurers
- Prior experience working in law firm compliance or an in-house legal position

#### **Education & Qualification:**

- England & Wales qualified solicitor
- 5+ Years PQE

#### **Working hours**

- This position is currently part time at 2 or 3 working days but full time could also be considered
- The job is London-based, and you will benefit from our agile working policy which combines
- working from home with days in the office. Working hours are normally from 9:30 am to 5:30 pm
- but some flexibility in accordance with the needs of the Firm may be required

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